**Menu of BTE Volunteer Opportunities**

*[Local Operating Company]* is starting up a **Bridge to Employment** Program with students from *[our local secondary school]*. Bridge to Employment is a Johnson & Johnson volunteering program with a 25-year history of connecting employees to secondary school students to increase the students’ awareness of the working world, prepare them for college, and encourage them to reach their highest potential. Looking to give back or make a difference in the world? BTE offers a variety of ways to get involved!

**All the Ways to Volunteer with Bridge to Employment**

**BTE Leadership**—There are a variety of roles for Johnson & Johnson Employees who want to help organize the program. The Leadership Team will work with our partners to coordinate activities, recruit other J&J volunteers, and manage volunteers.

*(Average time commitment: 10 hours a month)*

**Career Coach**—Meet with BTE students regularly for at least one year to act as a professional mentor. You will work with them to build their employability skills, encourage their interest in health care and STEM2D, and support their academic performance and college readiness. This will include a variety of activities; you may tutor students one week, and help on a field trip the next.

*(Average time commitment: 4 hours each month, for at least one year) preferably all three years of the program)*

**Career Talks—**Speak to the BTE students about your career (or other expertise you have on careers), and answer questions they may have. *(Average time commitment: One-time commitment of 1 hour, plus appropriate planning time)*

**Company Tours—**Act as a tour guide when the BTE Students visitour facility, answer students’ questions, and tell them about our work.

*(Average time commitment: one-time commitment of 1–4 hours, plus any required planning time)*

**Host a Job Shadow—**Let a BTE student accompany you through your work for a day, to show them what the world of work looks like.

*(Average time commitment: 3–4 hours, when scheduled)*

**Teach a Lesson—**Use your specific expertise to put together a lesson that will supplement the material students are getting in school. These should put a real-world spin on academic material.

*(Average time commitment: 3–4 hours in preparation; 1 hour when delivered, when scheduled)*